

CITY OF LEEDS
Minutes
April 2, 2025
6:00 PM

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, April 2, 2025, at 6:00 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Kris Larson, and Patrick Streyle. Tony Gratton joined the meeting via telecommunication for a brief period. Also present were city employees: Al Lundstrom and Gina Harkness. Randy Thompson, the tax director of Benson County, and Jean Schuster, deputy tax assessor of Benson County, joined the meeting for a short time. Dustin Paulson entered the meeting at 6:30 pm for a brief time.

Tax Equalization

Larson motioned to approve the proposed changes to Leeds City's property values. Nelsen seconded the motion. All members voted yes, and the motion carried unanimously.

Sheriff Report

Benson County Sheriff did not attend the meeting but provided a patrol report for March.

Public Hearing

Dustin Paulson joined the meeting to discuss the changes with the Park Board and the newly formed Benson County Pool Board. He had questions about the Park Board's funds that are set up for the pool going directly to the Benson County Pool Board vs the Park Board; the City does not have control over the Park Board's financials, so he will need to go to the Park Board about this. We raised the sales tax to help with the pool renovation project, so we have some funds to help them. It was also suggested that the Benson County Pool board make a wish list, and the public would be more willing to donate those needed items or money for the needed items.

Engineering

Phase 2 of Lead Line Service Inventory. Moore Engineering will be on site on April 21st to go door to door to the ones that did not respond about their water lines going into their homes. Moore's spreadsheet is a lot of abandoned lines, but they need to come to the town to see for themselves that it is an empty lot, and if anything were to be built on the lot, a new service line would have to be installed.

Public Works

Al to finalize the list of curbs that need to be replaced so we can price out material and send out curb replacement letters to the residents who need to replace them. In the old curb replacement letters that were sent out to residents in 2013 and 2017, a payment plan was able to be set up and added to the monthly water bill. Step 1: finalize the list of curbs that need to be replaced, step 2: price out materials, step 3: send out letters to the residents.

Larson made a motion to accept the Public Works Superintendent's Report; Nelsen seconded the motion. The motion carried unanimously.

Financials

A motion was made by Streyle, seconded by Larson, to accept employees' timesheets. The motion carried unanimously.

Nelsen made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Larson, to approve minutes with corrections. The motion carried unanimously.

New Business

A motion was made by Larson, seconded by Streyle, to accept the gravel presented by Ritterman Trucking to supply the city with gravel for 2025. The motion carried unanimously.

Streyle made a motion, seconded by Larson, to leave it to the auditor's discretion about switching online payment providers. The motion carried unanimously.

A motion was made by Larson and seconded by Gratton, to approve Leeds EDC Gaming site applications. Streyle and Nelsen abstained, voting in favor were Larson and Gratton. No member voted against the motion. The motion carried unanimously.

A motion was made by Larson, seconded by Nelsen, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

Benson Co. Farmers Press	\$139.60
Benson County Sheriff's Department	\$600.00
Benson County Recorder	\$40.00
Blue Cross Blue Shield	\$982.51
Capital One	\$10.00
Cendak Cooperative	\$502.74
Farmers Union Oil Co. –York	\$146.95
First District Health Unit	\$30.00
Gina Harkness	\$30.15
Hawkins	\$684.91
Leeds Airport Authority	\$26,790.53
Mac's Hardware	\$121.72
Mike Thompson	\$100.00
NDTC	\$252.73
North Dakota Workforce Safety	\$1,617.62
Northern Plains Electric	\$670.96
Ottertail Power Co.	\$2,942.40
Payroll	\$18,614.72
Plunkett's Pest Control	\$87.17
Quill Office Supply	\$144.53
Railroad Management	\$826.27
Verizon	\$223.13
Visa	\$1,093.23

Waste Management	\$5,894.39
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A motion was made by Larson, seconded by Nelsen, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:11 PM.

X

Nick Parslow
Mayor

X

Gina Harkness
City Auditor