

CITY OF LEEDS
Minutes
September 10, 2025
6:00 PM

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, September 10, at 6:02 PM at Leeds City Hall. Present were Council Members: Tony Gratton, Kris Larson, Kyle Nelsen, and Patrick Streyle. City employees Al Lundstrom and Gina Harkness were also present. Gordon Hawkins joined for a brief period. Roger Mower, Waste Management, joined the meeting for a short period.

Sheriff Report

The Benson County Sheriff did not attend the meeting or provide a report.

Public Hearing

A motion was made by Larson, seconded by Gratton, to accept the 3-year Waste Management Contract. The motion carried unanimously. **If we have bad dumpsters or totes, let Roger know the address where they are located, and Waste Management will look at them and either fix them or swap them out.**

Public Works

A motion was made by Gratton, seconded by Nelsen, to purchase a heavy-duty sewer snake. The motion carried unanimously.

Larson made a motion to accept the Public Works Superintendent's Report, Gratton seconded the motion. The motion carried unanimously.

Paving is a couple of weeks out. Nick will reach out to them and ask for a week's heads up so we can notify residents about street closures.

The manhole by the City Hall needs to be repaired, we have that budgeted for next year. Storm sewer needs to be vacuumed out, Al doesn't really know who to reach out to see who does that. With a couple small projects and maintenance, the sewer system will be in good shape.

Financials

A motion was made by Gratton, seconded by Streyle, to accept employees' timesheets. The motion carried unanimously.

Streyle made a motion, seconded by Gratton, to accept the financial report. The motion carried unanimously.

A motion was made by Larson, seconded by Nelsen, to approve the minutes for the August 6, 2025, regular City Council meeting with corrections. The motion carried unanimously.

Gratton made a motion, seconded by Larson, to approve the 2026 budget. The motion carried unanimously.

Old business:

Jackie Graber-lawyers issued a letter to him outlining what the City is willing to help him with, but they heard nothing back from him. Next week, they will file a civil judgment against him.

New Business

Industrial Park Water, Sewer, and Garbage accounts will have the exact charges as everyone else, besides the sewer imp project. (They were not part of that project)

A motion was made by Gratton, seconded by Larson, to publish the snow removal bid. The motion carried unanimously.

Nelsen made a motion, seconded by Streyle, to accept the public comment policy. The motion carried unanimously.

A motion was made by Larson, seconded by Streyle, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

Aqua-Pure Inc	\$198.00
Bank of ND	\$19,307.50
Blue Cross Blue Shield	\$1,168.37
Cendak Cooperative	\$977.72
Chad's Amoco	\$1,469.75
Cindy Ritterman	\$150.00
Core & Main	\$170.46
Farmers Union Oil Co. -York	\$17.95
First District Health Unit	\$30.00
Johnson's Plumbing	\$48.00
Leeds Active Women	\$15.00
Leeds Airport Authority	\$171.43
Mathsen Sweeping	\$500.00
NAPA Auto Parts	\$247.22
ND Dept of Environmental Quality	\$200.00
NDTC	\$252.39
Northern Plains Electric	\$498.69
Ottertail Power Co.	\$1,747.75
Payroll	\$12,626.11
Plunkett's Pest Control	\$129.14
Quill Office Supply	\$90.98
Railroad Management	\$417.05
United Community Bank Insurance	\$7,930.00
USA BlueBook	\$98.38
Verizon	\$159.50
Visa	\$144.46
Waste Management	\$5,894.39
Yunker Law	\$497.00

A motion was made by Gratton, seconded by Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 7:38 PM.

X

Nick Parslow
Mayor

X

Gina Harkness
City Auditor